

Tokyo 2020 Paralympic Torch Relay

Saitama Organizing Committee

Paralympic Torchbearer Application Guideline

Overview of the Tokyo 2020 Paralympic Torch Relay

Under the International Paralympic Committee's vision that the "Paralympic Flame is for everyone – the accumulation of everyone's passion for the Paralympic Games generates the flame," we hope that as many people as possible will participate in the Tokyo 2020 Paralympic Torch Relay, and even after the completion of the Paralympics and during the period of transition to the Paralympic Games, we aim to maintain the momentum and excitement of the Paralympic Games and to enhance to the maximum people's interest and festive feeling for the upcoming Paralympic Games.

The concept behind the Tokyo 2020 Paralympic Torch Relay is "Share Your Light." This expresses Tokyo 2020's determination to shine a light on an inclusive society through the gathering and meeting of many lights – human beings - who provide hope and support to others.

- Concept: Share Your Light
- Schedule: August 18 (Tues.) – August 25 (Tues.) 2020 (8 days)
- Locations: Host Prefectures: Shizuoka, Chiba, Saitama, Tokyo/Host City: Tokyo
- Hosted by: The Tokyo 2020 Organizing Committee
- Co-hosted by: Host Prefectures: Shizuoka, Chiba, Saitama, Tokyo/Host City: Tokyo
- Partners: Partner companies of the Tokyo 2020 Paralympic Torch relay

Overview of the Tokyo 2020 Paralympic Torch Relay

To join the passion all over Japan to the Opening Ceremony of the Tokyo 2020 Paralympic Games, the Tokyo 2020 Paralympic Torch Relay will unfold according to the following three parts.

- Part 1: *The flame of passion will burn brightly in various locations across Japan*

The passion of people supporting the Paralympic Games is transformed into “brilliant flames” at flame lighting ceremonies across Japan as well as in Stoke Mandeville in Great Britain, the birthplace of the Paralympics, and these lighting ceremonies together with various events will create a groundswell of excitement for the upcoming Tokyo 2020 Paralympic Games.

The lighting events held throughout Japan in support of the Tokyo 2020 Paralympic Games, and events for carrying the Paralympic flame on visits to schools, hospitals, and locations associated with the Paralympic Games (flame visits) will be collectively referred to as the “Paralympic Torch Festival.”

The individual flames following the flame lighting ceremonies and flame visits will depart from regional areas of Japan and be sent to Tokyo.

■ *Part 2: The brilliant light tours the co-host prefectures of the Paralympic Games*

In addition to flame lighting ceremonies and flame visits (optional), the Paralympic Games host prefectures of Saitama, Chiba and Shizuoka will hold torch relays in their respective prefectures. After the teams of three torchbearers make their way under the August sky across their respective prefectures, the flames will depart from the prefectures for Tokyo.

As the host city, Tokyo will then hold a flame lighting ceremony and a Torch Relay for the flame of Tokyo.

■ *Part 3: All the passion supporting the Paralympics comes together as one. The Paralympic Flame is Born!*

After their departure from regional areas, the flames in support of the Tokyo 2020 Paralympic Games kindled all over Japan will commence their journey to Tokyo, the host city of the Paralympic Games.

The flames that were kindled and sent off from the host prefectures of the Tokyo 2020 Paralympic Games (Saitama, Chiba, and Shizuoka) and the passion of all people in support of the Paralympic Games will accumulate and unite in Tokyo (flame gathering) to create the Tokyo 2020 Paralympic Flame.

A Torch Relay will also be held in Tokyo, the host city of the Paralympic Games, to herald the opening of the Tokyo 2020 Paralympic Games.

- August 13 (Thu.) – August 17 (Mon.) 2020 Paralympic Torch Festivals in 43 prefectures excluding the host prefectures

- August 18 (Tue.) 2020 Torch Relay in Shizuoka Prefecture following the flame lighting ceremony
- August 19 (Wed.) 2020 Torch Relay in Chiba Prefecture following the flame lighting ceremony
- August 20 (Thu.) 2020 Torch Relay in Saitama Prefecture following the flame lighting ceremony
- August 21 (Fri.) 2020 Torch Relay in Metropolitan Tokyo following the flame lighting ceremony
- August 21 (Fri.) 2020 Evening Paralympic Flame Lighting Ceremony bringing together the flames from all 47 prefectures
- August 22 (Sat.) – August 25 (Tue.) 2020 Torch Relay in Metropolitan Tokyo, the host city

* Details including date and content, etc. of the Paralympic Torch Festival in Stoke Mandeville are to be decided.

About the Tokyo 2020 Paralympic Torchbearers

Tokyo 2020 Paralympic Torchbearers will be selected either through public offering or recommendations by the Prefecture Task Forces, Paralympic Torch Relay partners and others, in accordance with the concept of the Torch Relay, “Share Your Light,” and will play a role in spreading this message to a wide audience. Approximately 1,200 Torchbearers in total are expected to participate

Public Offering of Tokyo 2020 Paralympic Torchbearers: Overview

The Saitama Prefecture Task Force will conduct a public offering, as noted below, for Torchbearers to participate in the Tokyo 2020 Paralympic Games Torch Relay as it traverses Saitama Prefecture.

- Recruiting Period: December 16, 2019 – February 15, 2020
- Recruiting Entity: Saitama Prefecture (Task Force)
- Number Being Nominated: 29 people
- Solicitation method:

Applicants to fill out required information in the application forms available from the Saitama prefecture website (URL listed below) and mail to the address listed hereinafter. Application form may be downloaded from the website or hardcopies of the form are available from the regional promotion centers. Sent in application forms shall not be returned.

Application website URL:

<https://www.pref.saitama.lg.jp/oly-para/eng/events/ptr-torchbearer.html>

Enquiries: Torchbearer Office,
Tokyo 2020 Saitama Paralympic Torch Relay Organization Committee
Call center: 048-825-1130 (weekdays, 9:00 -18:00)

- **Nomination Process:** The Prefecture (Task Forces) will nominate applicants based on the information provided by them, and will present these to the Tokyo 2020 Organising Committee, which will make the final decision.

Please do not submit documents or other materials not required for application, as these will not be considered in the nomination process.

- **Announcement of Nomination:** The Saitama Prefecture Task Force will promptly contact the nominated Torchbearers from April 2020 onwards.

This will be followed by an official notice of nomination from the Tokyo 2020 Organising Committee to the winners, which notification shall serve as an announcement of their nominations.

* Please note that the Tokyo 2020 Organising Committee will contact those selected with details of their routes some time after late June 2020 (planned).

* Please note that applicants who are not nominated will not receive any formal notification. In the event a vacancy occurs within two weeks prior to the scheduled run, a previous applicant may be selected to move into that slot. In such case, the Tokyo 2020 Organising Committee will notify the individual of his/her selection.

Basic Requirements for Torchbearer Applicants

Individuals who wish to apply as Torchbearers must fulfill the following basic requirements.

- Applicants shall have been born before or on April 1, 2008. The consent of a parent or guardian is required for applicants under the age of 18 as of August 1, 2020 (the first day of the month in which the torch relay will start).
- Individuals may apply regardless of nationality or gender.
- Applicants must be able to carry the flame safely and of their own volition. However, the support of staff (a guide runner) is acceptable as needed.
- Persons intending to use the Torch Relay to convey political or religious messages are not eligible to serve as Torchbearers.
- Persons serving as public officers under the Public Offices Election Act (including Diet members, legislators and heads of local government), candidates or prospective candidates for public office, heads of political parties or political organizations and persons in equivalent positions are not eligible to serve as Torchbearers.
- Religious figures are not eligible to serve as Torchbearers in recognition of their religious achievements.

Basic Approach to the Nomination of Torchbearers

The basic approach of the Tokyo 2020 Organising Committee in the nomination of the Tokyo 2020 Paralympic Torchbearers is as follows:

- Diversity and inclusion

Torchbearers will be selected from a wide range of fields while giving consideration to a balance of nationalities, gender, age and whether or not they have disabilities, with the aim of having a richly diverse and inclusive combination of Torchbearers.

- Hope and support

- Individuals who give hope to others
- Individuals who give support to others
- Individuals who have contributed to building social structures and local infrastructures

Examples: Individuals who take initiatives in supporting international exchanges, individuals registered as bone marrow donors, etc.

- Embodiment of an inclusive society

- Individuals who are active in society despite their disabilities
- Individuals who play active roles in various fields irrespective of their age or nationality
- Individuals who engage in activities to realize an inclusive society

Examples: Athletes, musicians, and artists with disabilities, seniors playing active roles in various fields, promising young persons who can be expected to play active roles, foreigners playing active roles in Japan, Japanese playing active roles in other countries, etc.

Important Reminder When Applying

- Applying

- Public offerings will be held by Shizuoka Prefecture, Chiba Prefecture and Saitama Prefecture, which are the host prefectures, the Tokyo Metropolitan Government, the host city, and the Tokyo 2020 Paralympic Torch Relay Presenting Partners respectively. Please note that the Tokyo 2020 Organising Committee is not the lead entity for the public offering of Torchbearers, and any application submitted to the Tokyo 2020 Organising Committee will be invalid.

- While the same individual may apply to multiple Presenting Partners, or simultaneously to multiple Presenting Partners and one prefecture (Shizuoka Prefecture, Chiba Prefecture, Saitama Prefecture and Tokyo Metropolitan Government), that individual may not apply to multiple Prefecture Task Forces.

- * Note that if an individual is found to have applied to multiple Prefecture Task Forces, all applications shall be invalidated, and the individual shall not be nominated as a Torchbearer by any of the Prefecture Task Forces to which he or she applied.

- Only one person per application. A joint application by multiple individuals is not allowed.

- Applications require a self-introduction from the applicant or, alternatively, the reason for nominating the applicant as a Torchbearer from the person making the recommendation (any relationship with the applicant is acceptable and can include a family member, friend or other person with a close relationship to the applicant).

- Applicants who are not nominated will not be notified.

- The reasons for nominating or not nominating an applicant will not be disclosed. Please understand that responses to inquiries of this nature will not be given.

- Applications containing false or dishonest statements will be invalidated.

- Routes and other information

- Each Torchbearer will run approximately 200 meters. (Please note that the distance may exceed or be less than 200 meters. Torchbearers may run at their own speed at a relaxed pace.)

- The Tokyo 2020 Organising Committee will specify separately the time and date as well as the route following selection of the Torchbearers.

- Equipment and/or assistance required for the run

Torchbearers are asked to arrange their own wheelchairs or other apparatus and equipment where necessary.

* The Tokyo 2020 Organising Committee will arrange for a wheelchair attachment to hold the Paralympic torch.

* A single guide runner may accompany a Torchbearer who has difficulty running alone.

* A Torchbearer with a physical disability may run with a service dog as necessary.

* The Tokyo 2020 Organising Committee plans to lend a separate uniform different from that of the Torchbearer to the guide runner at the time of Torch Relay (unlike the Torchbearer's uniform, this will be a one-size-fits-all uniform worn over the guide runner's clothing). *A guide runner, the same as for a Torchbearer, must be born before or on April 1, 2008, and must comply with the Basic Requirements for Torchbearers Applicants in regard to provisions concerning politics and religion.

- Important Reminders About the Relay

- Individuals may not use running as a Torchbearer for religious or political purposes.
- Personal advertising and marketing activities are not allowed.
- Except for special service dogs, Torchbearers may not be accompanied by animals.

- Ambush Marketing Prohibited

- Except when specifically allowed by the Tokyo 2020 Organising Committee, TBs shall not associate specific products or services (collectively, "Products, etc.") with the Tokyo 2020 Games, the Tokyo 2020 Paralympic Torch Relay, the Paralympic movement, and are asked to refrain from acts that may be seen as representing such an association.

- Except when specifically allowed by the Tokyo 2020 Organising Committee, TBs shall not represent that Products, etc. are official products of the Tokyo 2020 Organising Committee, the International Paralympic Committee, the International Paralympic Committee, the Japanese Paralympic Committee or the Japanese Paralympic Committee (hereafter collectively, the "Organising Committees, etc."); that they have been selected by any of the Organising Committees, etc.; that they have been approved by any of the Organising Committees, etc.; that they have been warranted by any of the Organising Committees, etc.; that they have been recommended by any of the Organising Committees, etc.; that they have obtained the consent of any of the Organising Committees, etc.; or any other similar facts, and are asked to refrain from behavior that might be seen in that way.

- TBs shall not, for the purpose of marketing or advertising Products, etc., disclose their relationship with the Organising Committees, etc., the fact that they will run as TBs or facts learned as TBs, and are asked to refrain from behavior that might be seen in that way.

- Dress code

- On the day of their run, TBs will be supplied with a TB uniform consisting of a shirt (short-sleeved) and pants (long or short). TBs may not wear or bring shirts or pants other than the supplied uniform.

- TBs may not alter the design or shape of the uniforms supplied.

- TBs may not wear or bring any items not required for their run. TBs may not wear advertisements, etc. when running.

- Shoes are not supplied as uniforms; TBs should wear their own sports shoes. Note that rollerblades and other equipment may not be used except as part of special performance by the Tokyo 2020 Organising Committee or PTFs.

- Those running as TBs may not wear extreme hairstyles, paint their faces or wear flashy jewelry or other accessories. More detailed guidelines will be provided following the nomination process.

- After the TB Nomination Process

- The nominated TBs will be contacted in order by where you applied after May 2020 (tentative). This will be followed by an official nomination notification from the Tokyo 2020 Organising Committee. Any subsequent contact will come from the Tokyo 2020 Organising Committee.

- Those under 18 years of age as of August 1, 2020, will be asked to submit a consent form from a parent or guardian.

- TBs will be able to purchase the Paralympic torch carried on the day of their run. Purchase price and other information about purchasing it will be provided following the nomination process.

- Any materials to be sent out in advance will be e-mailed or mailed to the address provided on the application form.

- Any communication prior to or on the day of the run will be in Japanese or English only.

- While there is no charge to participate, the cost of round trip transportation to and from the designated meeting place (including, when necessary, accommodations) on the day of the relay shall be the responsibility of the individual participant. No refunds or other compensation shall be provided in the event that day's relay is cancelled for unavoidable reasons.

- Personal identification will be checked at the designated meeting place on the day of the relay; please bring and be prepared to present some form of picture ID (driver's license, passport, residence card, etc.).
- TBs will be asked to sign a runner consent form at the designated meeting place on the day of the relay, verifying consent to important precautions while running and other items of consent, and providing final confirmation of the individual's desire to run.
- Application forms found to contain false or dishonest statements will result in cancellation of the individual's nomination.
- The individual's nomination may be cancelled in the following cases; (i) It is revealed that the candidate does not meet the application requirements as a Torchbearer, (ii) He/she performs an act which spoils the image of the Tokyo 2020, (iii) Any other case that the Tokyo 2020 Organising Committee deems that the candidate is inappropriate as a Torchbearer.

Information to be Filled Out on the TB Application

(1)Desired run date

Write the date you wish to run from the relay dates.

(2)Information about the applicant

Write the applicant's name, gender, date of birth, nationality, address listed on the residence certificate, telephone number, e-mail address, language, occupation, name and address of workplace, school, etc. Write a nickname only if the applicant is widely known by a common name other than their given name. For gender, Japanese nationals should write the gender listed on their family register; non-Japanese nationals should write the gender listed on their passport.

(3)Emergency contact

Write the name, telephone number (a mobile phone number if one is available), e-mail address and address of someone who can be contacted on the day of the run in the event of an emergency, along with their relationship to the applicant.

(4) Parent or guardian information and consent

For applicants who will be under the age of 18 as of August 1, 2020, write the name, telephone number, e-mail address and address of a parent or guardian, along with their relationship to the applicant and their consent to having the applicant run.

(5) Self-introduction and reason for applying (approx. 220 words)

After reviewing the “Basic Requirements for TB Applicants” and the “Basic Approach to TB Nomination”, write the applicant’s self-introduction and reason for applying as a TB.

If the applicant fill in (6) and (7), the applicant can leave (5) blank.

(6) Third party recommendation

Those recommending the applicant (whether an individual or organization) should write their relationship with the applicant, name, e-mail address and address.

(7) Reason for recommendation (approx. 220 words)

Write the reason for recommending the applicant as a TB.

(8) Uniform size

Refer to the chart below and write the size of shirt and pants to be supplied as the TB’s uniform. Note that in some cases, uniforms may not be available in the size requested.

SIZE	XS	S	M	L	XL	2XL	3XL	4XL
Height	157~163	162~168	167~173	172~178	177~183	182~188	187~193	192~198
Chest	81~87	85~91	89~95	93~99	97~103	101~107	105~111	109~115
Waist	67~73	71~77	75~81	79~85	83~89	87~93	91~97	95~101

(All sizes are Unisex / measurements are in “cm”)

(9) Need for any special consideration

Write a description of any special consideration required, when the applicant is impaired. Write a description of any assistance required, when the applicant can't run alone. Write the escort's name and address, when the applicant needs an escort.

Other Items of Consent

For the purposes of holding and operating the Tokyo 2020 Paralympic Torch Relay and the Tokyo 2020 Games, and for activities aimed at the future development of the Paralympic Games, applicants for TBs are required to consent to all of the following items at the time of application.

1. Handling of Personal Information

- Personal information collected by the Tokyo 2020 Organising Committee and the Saitama Prefecture in the TB application process shall be handled in accordance with the personal information protection policies of the Tokyo 2020 Organising Committee and the Saitama PTF, respectively. To prevent the leak or loss of such information, the Tokyo 2020 Organising Committee and the Saitama PTF shall take steps to ensure the secure management of personal information, including controlling where the information is stored, restricting access, restricting to take out the information, and preventing unauthorized access from outside. In recognition of the importance of the personal information, they shall also comply with the Act on the Protection of Personal Information and other relevant laws and regulations.

The Tokyo 2020 Organising Committee Privacy Policy:
<https://tokyo2020.org/en/privacy-policy/>

- Of the personal information collected by the Tokyo 2020 Organising Committee and the Saitama PTF in the TB application process, that personal information collected by the Saitama PTF shall be provided to the Tokyo 2020 Organising Committee, after which it may, in some cases, be provided to the International Paralympic Committee and the Japanese Paralympic Committee in accordance with the Privacy Policy of the Tokyo 2020 Organising Committee for the purposes of holding and operating the Tokyo 2020 Paralympic Torch Relay and the Tokyo 2020 Games, and for activities aimed at the future development of the Paralympic Games.

- Of the personal information collected by the Tokyo 2020 Organising Committee and the Saitama PTF in the TB application process, that information including name, age,

address (limited to country, prefecture, and city or town), reasons for applying and reasons for recommending collected by the Saitama PTF shall be provided to the Tokyo 2020 Organising Committee, and then it may be provided to other third parties including cooperating media (including newspapers, magazines, television, websites and others) and subcontractors of the Tokyo 2020 Organising Committee in accordance with the Privacy Policy of the Tokyo 2020 Organising Committee, for the purposes of public relations activities associated with the Tokyo 2020 Games and the Tokyo 2020 Paralympic Torch Relay.

2. Portrait, Privacy and Other Rights

- Portraits, video, photographs audio of TBs filmed or recorded by the Tokyo 2020 Organising Committee and the stakeholders or their respective designees, and TB's personal information (including name, age, address, self-introduction, and reasons for applying or recommending. Note that address information shall be limited to country, prefecture and city or town.) may be used by the Tokyo 2020 Organising Committee, the stakeholders, the International Paralympic Committee or their respective designees for the purposes of holding and operating the Tokyo 2020 Paralympic Torch Relay and the Tokyo 2020 Games, and for activities aimed at the future development of the Paralympic Games. Such use shall be in accordance with the privacy policies set forth by the respective parties, without restriction on period or region, without requiring compensation, and regardless of whether for public disclosure, commercial use or non-profit purposes. (This includes all types of use, including television, newspapers, magazines, websites, social media and other tangible and intangible media, as well as media developed based on future technology.) TBs also agree not to assert their portrait, privacy or other rights with regard to the said uses.

3. Disclaimers

- Except in cases of an intentional act or gross negligence by the Tokyo 2020 Organising Committee and the Saitama PTF, the Tokyo 2020 Organising Committee and the Saitama PTF shall bear no responsibility whatsoever injuries, illnesses, losses or damages incurred by TBs on the day of the run.

- In the event a TB is injured or falls ill on the day of the run, necessary steps will be taken to provide emergency treatment and emergency transport. In such an event, the TB's medical records may be requested to the hospital to which the TB is transported.

4. Cancellations and Changes

- Note that the relay may be cancelled or the time table changed on the day of the relay due to disaster, bad weather, incidents and accidents or for other unavoidable reasons.

5. Parent or Guardian Consent

- For those under the age of 18 as of August 1, 2020, a consent form from a parent or guardian is required.

6. Health Condition

- TBs may be asked to withdraw from the relay if, on the day of their run, they are not healthy enough to be able to hold the Olympic torch themselves and run safely.

7. Ensuring Sufficient Time for the Run Day

- From the initial meeting to the final dismissal, the day of the relay will require about three hours, including

running time, and TBs are asked to ensure they schedule sufficient time for that day. Note that following the

nomination of runners, TBs will be notified of a location to meet and dismiss, and will not be permitted to

participate in or leave the event midway.

- TBs will be contacted with schedule details sometime after the end of June 2020.

8. Proxy Runners (transfer of relay leg to other parties)

- TBs may not have another person (a proxy runner) run in their place. Please contact the Tokyo 2020 Organising Committee if, following TB nomination, they are unable to run for any reason.

9. Noninvolvement of Anti-social Forces

- Organized crime groups and their members (including those who ceased to be members within the past five years), associate members, companies affiliated with organized crime groups, corporate racketeers, those engaging in criminal activities

under the guise of social movements, organized crime groups engaged in specialized intellectual crimes, members of organizations that may engage in terrorism and other criminal activity, terrorists and others (including suspected cases of such activity), as well as others similar to these (hereafter collectively, "anti-social forces, etc.") cannot run in the relay.

- Those who use or are involved in maintaining and operating anti-social forces, etc., or who have inappropriate relationships with anti-social forces, etc., including relationships with anti-social forces worthy of social condemnation, cannot run in the relay.

- To ensure the safety of the Torch Relay, government institutions and others may be allowed to review information regarding TB applicants.