

## Buying and Registering a Car

When you buy or scrap a vehicle, or change the name or address registered, you must provide notification of this transaction/change to the relevant institutions below:

Type	Location
Regular sized vehicles, and motorcycles over 125cc	Kanto Transport Bureau's Saitama Transport Branch or each Vehicle Inspection and Registration Office
Small cars (660cc or less)	Association of Light Vehicle Inspection, Saitama Branch or other local branch offices
Motorcycles (125cc or less)	The tax division of your local municipal or ward offices

When you purchase and register ordinary vehicles, you need the following (in case of name change)

- Transfer certificate (with a registered seal of a former owner)
- Seals of both new and former owners (registered seals) or a letter of attorney (in the case of a representative acting for the new or former owner)
- Certification of the seals for both new and former owners (issued within the last 3 months)
- Parking space verification (issued within the past 40 days)

\*This document can be omitted if the addresses of new and former owners are the same.

- Vehicle inspection certificate (must be within the validity period)

\*When you change your car's license plate number, bring your car and the documents listed above.

\*If the address, name, etc., of the owner listed on the car inspection certificate are different from the seal registration certificate, a document such as a resident's card certifying the change is required.

When you move (change your address), you need following:

- Certificate of residence (issued within the last 3 months)

\*An official copy of your certificate of residence showing your new and previous addresses.

- Parking space verification (issued within the past 40 days )
- Seal of the vehicle owner (an unregistered seal is acceptable) or letter of attorney (in case of proxy application)

※In the event that the owner and user are different, the seals of both parties are required.

- Vehicle inspection certificate

\*When you change your car's license plate number, bring your car and the documents listed above.

\*For details, refer to following points of contact:



## Consultation and Inquiries

Office	Telephone	Address	Hours
Saitama Transportation Branch, Kanto Transport Bureau	050-5540-2026	2154-2, Nakakugi, Nishi- ku, Saitama-shi	Mon - Fri (Excluding holidays and New Year's holiday period) 8:45 - 11:45 13:00 - 16:00

Saitama Transport Branch Office website:

[https://www.tb.mlit.go.jp/kanto/s\\_saitama/index.html](https://www.tb.mlit.go.jp/kanto/s_saitama/index.html)

When registering a light vehicle (keijidosha), you need the following:

- Certificate of residence (issued within the last 3 months)
- Vehicle inspection certificate
- Application request (in case of proxy application)

\*In the case of a name change, a license plate is required in addition to the above.

\*For details, refer to the following points of contact:



## Consultation and Inquiries

Office	Telephone	Address	Hours
Light Motor Vehicle Inspection Organization	050-3816-3110	505-1, Hirakata ryoryoke, Ageo-shi	Mon - Fri (Excluding Holidays and New Year's holiday period) 8:45 - 11:45 13:00 - 16:00

When purchasing and registering a motorcycle (125cc or less), contact your local municipal office.